

Some ideas on..

PROJECT MANAGEMENT

Dr. J.R.Thomas.



What is a project?

The detailed arrangement of a series of activities required to transform a series of target objectives into working reality....

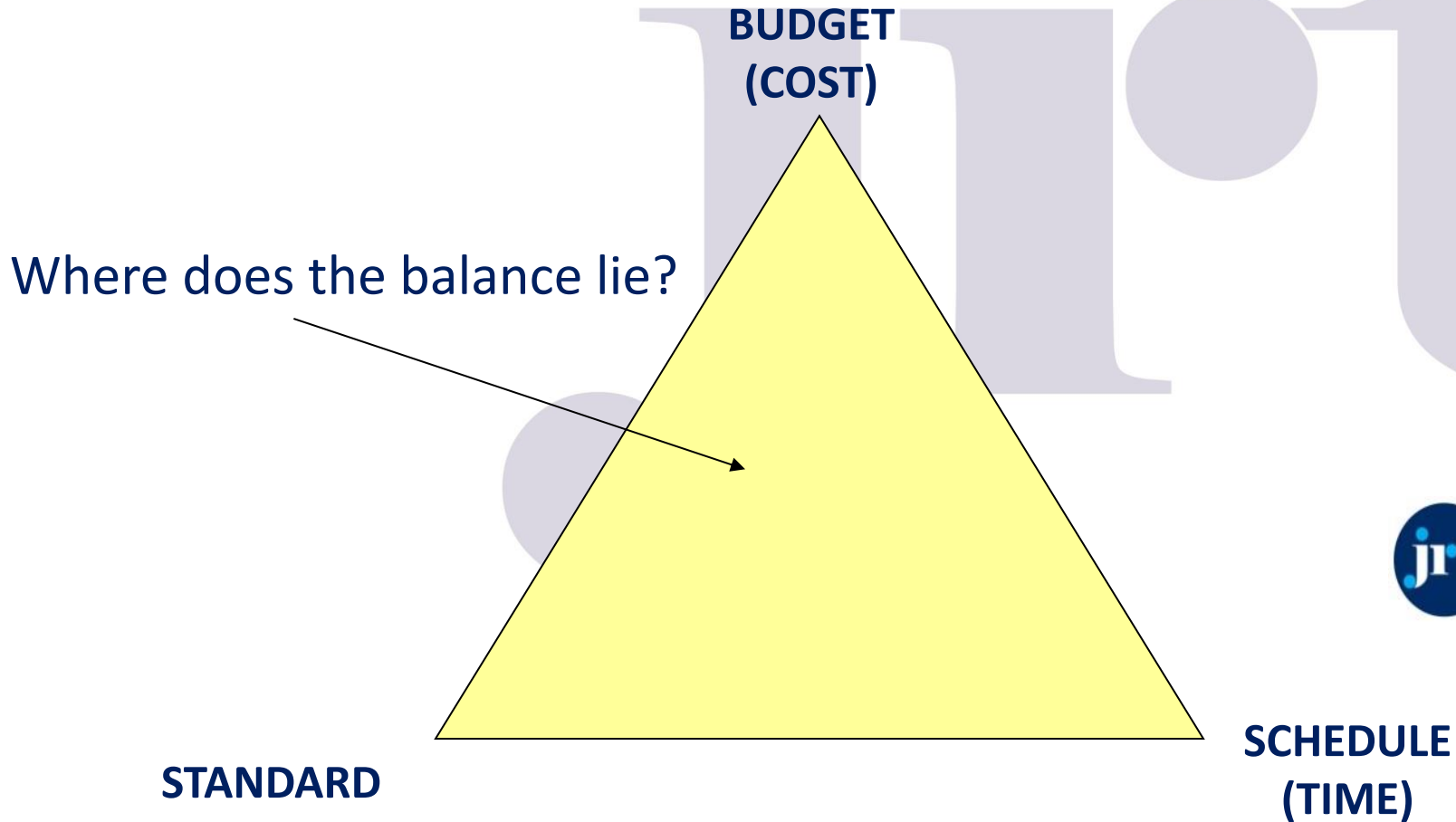
...by providing the necessary resources when and where they are required.....

...with the objective of completing the task...

- To the specified standards.
- On time.
- To budget.



The Constraint Triangle



How likely to succeed is the project?

These are the questions to ask....

Is there...

- 1. Pressure for change?**
- 2. Leadership and vision?**
- 3. A competent team?**
- 4. A culture of project management?**
- 5. A W.I.F.M. factor?**



The QUAD chart

- A very simple yet powerful tool.
- Used to help clarify exactly what the project is all about.

Guidelines for a Quad Chart

| | |
|---|--|
| TITLE | |
| PURPOSE (AIMS/OBJECTIVES) | CUSTOMERS (STAKEHOLDERS) |
| DESIRED END RESULT (CRITICAL SUCCESS FACTORS) | MEASURES OF SUCCESS (STANDARDS / CRITERIA) |

Roles in projects – who is responsible for what?

One of the clear benefits of good project planning is the opportunity to clarify the roles of the...

- **Project sponsor**
- **Project lead**
- **Project manager**
- **Project team**
- **Stakeholders**

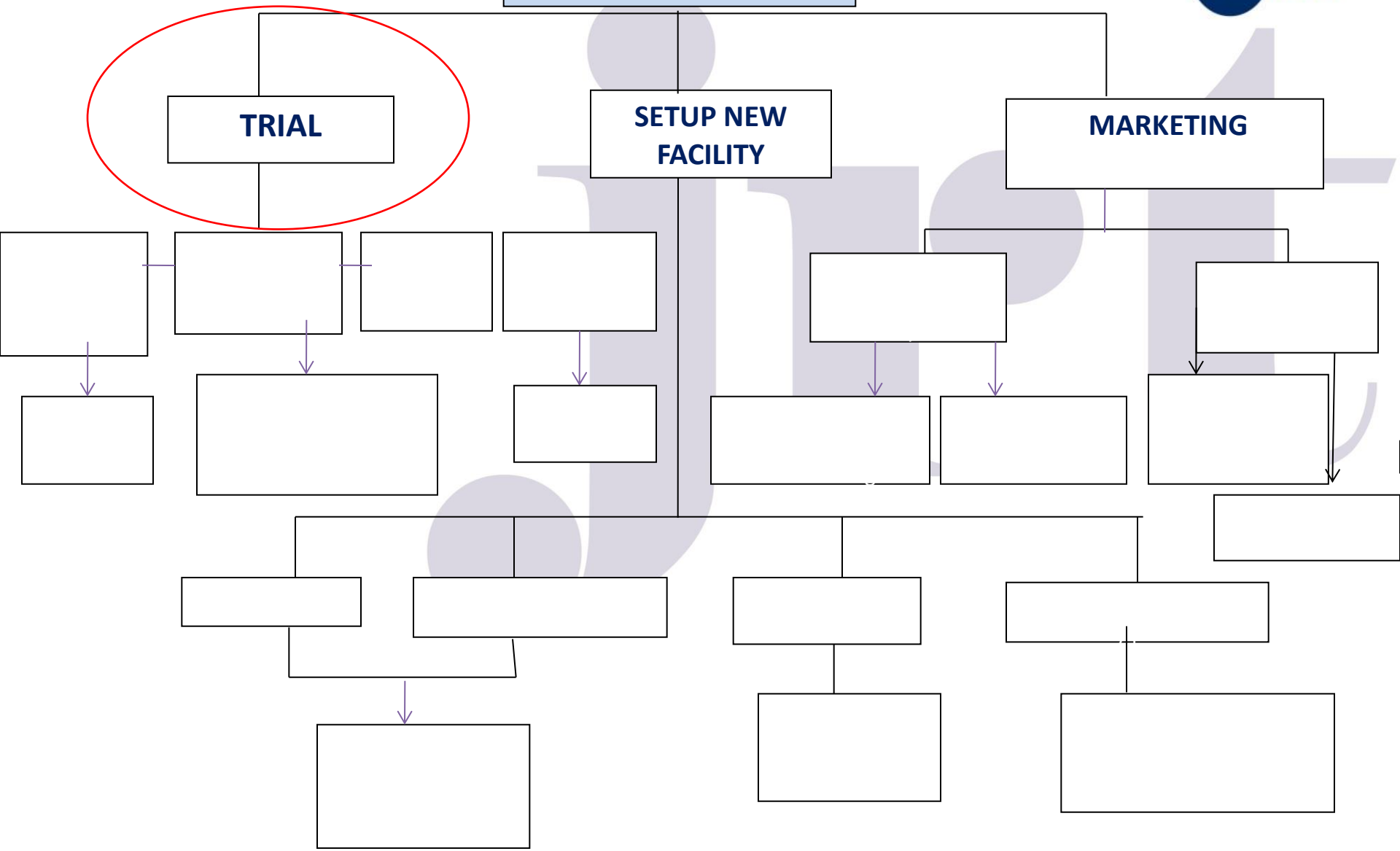


PROJECT RISKS

| Risk | Probability (1-5) | Impact (1-5) | Score (P x S) | Action to Prevent/Manage Risk |
|-----------------|----------------------|-----------------|------------------|-------------------------------|
| Staffing: | | | | |
| Organisational: | | | | |

Work Breakdown Structure

Launch of Product Z



So far we have looked at.....

- Defining objectives : the QUAD Chart.
- Who is affected? : Stakeholder Analysis.
- Potential risks to the project? : Risk analysis.
- What is involved? : the Work Breakdown Structure.
- Project Roles - Sponsor, Champion, Manager, Team, Stakeholders.

..... and that is just the start!